BC/YUKON COMMAND The Royal Canadian Legion

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TO: All Branches

For Information of Members of Command Executive Council

FROM: Michelle Courtney, Executive Director, BC/Yukon Command

SUBJECT: Scheduled Upgrade to Online Member Services Website

Memo 39.25

Comrades,

As a reminder, the Legion Portal (Online Member Services Website) and the Dominion Command CRM internal system is receiving a scheduled upgrade in order to enhance functionality and improve overall user performance.

Expected Downtime:

The expected downtime will begin on **Friday**, **July 25**th **at 12:00pm EST**, and both systems will remain offline over the weekend. Once updated, the Legion Portal is expected to go live on the morning of Monday, July 28th.

For any questions or support after the updated Portal goes live, please contact the Legion Member Services Department:

Member Services Department:

Phone: 1-855-330-3344

Email: membership@legion.ca

Hours: Mon-Fri, 8:30am - 4:00pm EST

In Comradeship,

Michelle